

SHIPPER'S LETTER OF INSTRUCTION

DATE :

FedEx Airwaybill # :	INVOICE NO. :
FedEx A/C # :	PAN NO. :
	IEC NO. :
	AD CODE NO. :

SHIPPER/ EXPORTER (Complete Name & Address)	CONTRACT TYPE : (Tick One)		
	<input type="checkbox"/> F. O. B.	<input type="checkbox"/> C. & F.(Breakup) Cost (INR) Freight (INR)	<input type="checkbox"/> C. I. F. (Breakup) Cost (INR) Insurance (INR) Freight (INR)
CONTACT PERSON :	TYPE OF SHIPPING BILL : (Tick One)		
TELEPHONE NOS.	FREE TRADE SAMPLES :	<input type="checkbox"/>	
FAX NOS.	NON-DRAWBACK :	<input type="checkbox"/>	
CONSIGNEE (Complete Name & Address)	DRAWBACK :	<input type="checkbox"/>	
	DEPB :	<input type="checkbox"/>	
	(Serial no. & Group Code No.) :	_____	
	DEEC :	<input type="checkbox"/>	
	(Registration No. & Date)	_____	
	EPCG :	<input type="checkbox"/>	
	DFRC :	<input type="checkbox"/>	
	(Licence No. & Date)	_____	
	NFEI :	<input type="checkbox"/>	
CONTACT PERSON :	CESS (DUTY CHALLAN) :	<input type="checkbox"/>	
TELEPHONE NOS.			
FAX NOS.			
(If Buyer other than Consignee)			

DESTINATION	PORT OF DISCHARGE	NO.OF PACKAGES	DUTY DRAWBACK DETAILS : DRAWBACK SERIAL NO. : DRAWBACK BANK ACCOUNT :
NET WEIGHT (In Kilograms)	GROSS WEIGHT (In Kilograms)		
MARKS & NUMBERS			DRAWBACK ACCOUNT NO. :

COMPLETE DESCRIPTION OF GOODS	G R REMITTANCE :
	GR FORM NO. :
	GR BANK ADDRESS :
	AD CODE NO. :
	CURRENT ACCOUNT NO. :

DOCUMENTS ENCLOSED (tick wherever applicable) :

<input type="checkbox"/> COMPLETED FedEx AIRWAYBILL	<input type="checkbox"/> ARE-1 FORM
<input type="checkbox"/> <u>COMMERCIAL INVOICE</u> (8 copies)	<input type="checkbox"/> EXPORT PROMOTION COUNCIL REGISTRATION COPY
<input type="checkbox"/> <u>PACKING LIST</u> (8 copies)	<input type="checkbox"/> <u>S D F FORM</u>
<input type="checkbox"/> BUYER'S ORDER	
<input type="checkbox"/> COMPLETED GSP FORM	<u>FOR TEXTILES SHIPMENTS TO U.S.A</u>
<input type="checkbox"/> ORIGINAL / DUPLICATE VISA (1 copy)	<input type="checkbox"/> a <u>SINGLE COUNTRY DECLARATION</u> (3 copies)
<input type="checkbox"/> EXPORT CERTIFICATES (If any)	<input type="checkbox"/> b <u>QUOTA CHARGE STATEMENT</u> (3 copies)
<input type="checkbox"/> ADVANCE PAYMENT PROOF	<input type="checkbox"/> c <u>NEGATIVE COUNTRY DECLARATION</u> (3 copies)
<input type="checkbox"/> BANK CERTIFICATE	(FOR SILK FABRICS ONLY)

ANY OTHER DOCUMENTS OR HANDLING INSTRUCTIONS :

DIM :

WE AUTHORISE QUATRO TRAVEL & CARGO TO PREPARE GR FORM ON OUR BEHALF :

Shipper's signature with Name & Designation & Co. stamp.

Preparation of GSP,VISA / Endorsements are not a part of FedEx services,hence will be billed by Quatro Travel & Cargo P Ltd. separately, as and when they are requested to prepare the same by you.

CONTACTS :

Kaushik Roy Quatro Travel & Cargo Pvt. Ltd. 4C, Circus Avenue, Kolkata 700 017. Telephones : 22474740 / 3130 Fax Nos. : 22402807 / 6076	Santanu Chowdhury Federal Express Corporation. C.I.T.- 79B, Lalmohan Bhattacharya Road. Kolkata 700 014. Telephones :22178705 / 22454155 / 22448662 Fax Nos. : 22460050 Mobile : 98303 02923
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