

Date:

Airway Bill No.:

To,

Overseas Logistics Private Limited

A-260/1, Road No.-6, Mahipalpur Extension

New Delhi-110 037 India

Authorization with Know Your Customer document

We hereby authorize Overseas Logistics Private Limited to,

1. act as our authorized courier and/or agent to do all necessary acts on our behalf for customs clearance including filing of documents, declarations and Bills of Entry/ Shipping Bills for clearance of all import and export shipments consigned to or by us from time to time through the courier, express or formal customs clearance mode.
2. file documents for import or export customs clearance of shipments based on the declaration and information regarding the shipments provided to Overseas Logistics by us or in the absence of the same, the information for import shipments provided to Overseas Logistics by the consignors for delivery in India.
3. act in capacity of transporter of goods and generate E-Way Bill 01 Part A as per allowed provisions of laws applicable to E-way bills for shipments of landed value greater than INR 50,000.

This authorization shall remain valid until revoked in writing and acknowledged by Overseas Logistics in writing and shall cover all our shipments sent by or addressed to our various offices / branches in India. This authorization may be produced and presented before any customs station in India as a formal authorization to your company for customs clearance of our shipments by you or your authorized agents.

Name:

Signature:

Please provide the following Know Your Customer (KYC) document, as applicable.

#	Category	Documents Required
1.	Individual	Any two of the following documents <ul style="list-style-type: none">• Passport Copy with address page.• Adhaar Card• PAN Card• Voter ID Card
2.	Firms, Company, Institution registered under GST laws	<ul style="list-style-type: none">• GSTIN Registration Copy• IEC Number
3.	Exempted, Non-Registered Firms, Company, Institution under GST Laws	<ul style="list-style-type: none">• PAN Card• IEC Number
4.	Embassy, U.N. Bodies, Government Entities	<ul style="list-style-type: none">• Unique Identification Number (UIN) Copy

IEC copy (for companies/ firms) is mandatory to file shipment for clearance. The name / branch address of company as on the invoice should match as with that on shipping documents accompanying the shipment.

We/I undertake that all shipments tendered to Overseas Logistics are in compliance with the applicable norms laid down by the authorities.

We/I duly declare that the above document is the true copy and verifiable with original KYC document if called upon by customs / government authorities.